



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE PATAN
• Name of the Head of the institution	DR. SHOBHA SRIVASTAVA
• Designation	PRINCIPAL IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07826273200
• Mobile no	8839380673
• Registered e-mail	patancollege@gmail.com
• Alternate e-mail	iqacpatan@rediffmail.com
• Address	GOVERNMENT CHANDULAL CHANDRAKAR ARTS AND SCIENCE COLLEGE PATAN, DIST- DURG (C.G.)
• City/Town	PATAN
• State/UT	CHHATTISGARH
• Pin Code	491111
2.Institutional status	
• Affiliated /Constituent	AFFILIATED TO HEMCHAND YADAV VISHWAVIDYALAY
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	AFFILIATED TO HEMCHAND YADAV VISHWAVIDYALAY DURG				
• Name of the IQAC Coordinator	DR. SADHNA RAHATGAONKAR				
• Phone No.	9669215157				
• Alternate phone No.					
• Mobile	9770141146				
• IQAC e-mail address	iqacpatan@rediffmail.com				
• Alternate Email address					
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtccccollegepatan.in/Content/318_37_AQAR%202022-23%20Ssubmitted%20on%2007.04.2024%20&%20Accepted%20on%2012.07.2024.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtccccollegepatan.in/newsData/D615.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2014	10/12/2014	09/12/2019
Cycle 2	C	1.82	2021	20/09/2021	19/09/2026
6. Date of Establishment of IQAC	22/06/2012				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary, DA, HRA and Arrears Allotment FY 2023-24	Allotment in SALARY (Head 0798-01-001-v) Rs. 3,72,79,000=00, and DA (Head 0798-01-003-v) Rs. 1,26,75,000=00, and HRA (0798-01-006-v) Rs. 7,28,000=00 and Other Allowances (0798-01-014-v) Rs. 43,000=00. Total Expenditure=4,39,59,517=00	STATE GOVERNMENT	FY 2023-24	50,725,000=00
Allotment for Infrastructure Augmentation , (excluding salary) FY 2023-24	Allotment for Furniture, office equipment (Head 0798-04-003-v) 3,00,000=00; and Furniture except for office (Head 0798-25-004-v) 3,00,000=00 Rs., Total Expenditure = 5,99,999=00	STATE GOVERNMENT	FY 2023-24	6,00,000=00
Annual allotment	Allotment for Books	STATE GOVERNMENT	FY 2023-24	1,38,350=00

<p>for purchase of Books, ebooks and Journals and e-Journals subscription</p>	<p>and Stationaries for ST students-(Allocation Head 9805-11-013-v) Rs. 4,900=00; and Books and Journals (Allocation Head 0798-04-004-v) Rs. 50,000=00 ; and Books and Stationary for SC students Allocation (Head 4699-11-004-v) Rs 83,450=00. Total Expenditure = 1,38,139=00 Rs.</p>			
<p>Other Allowances, e.g. Medical, Festival, Travelling Allowance, Transfer,</p>	<p>Allotment for Allowances, e.g.-Other Allowances, e.g. Medical Allowance-Head (0798-01-015-v) Rs. 9,51,535=00, Festival Allowance-Head (0798-01-020) Rs. 44,000=00, Travelling Allowance-</p>	<p>STATE GOVERNMENT</p>	<p>FY 2023-24</p>	<p>10,15,535=00</p>

	<p>Head (0798-03-001)) Rs.20,000=00 , Transfer Allowance- Head (0798-03-002) Rs. NIL, Total Expenditure = 10,30,175=00</p>			
<p>Other Official Allotment</p>	<p>Allotment for Other casual wedges-Head (0798-02-004) = NIL, and Postal charges allotment Head (0798-04-001) Rs. 5,000=00, and Telephone Bill allotme nt-Head (079 8-04-002-v) Rs. 40,000=00, and Electricity Bill-Head (0 798-04-005-v) Rs. 2,70,000=00 and Uniform- Head (0798-0 4-006-v) Rs. NIL and Writing Materials</p>	<p>STATE GOVERNMENT</p>	<p>FY 2023-24</p>	<p>3,35,000=00</p>

<p align="center">Bill-Head (0 798-04-007-v) Rs. 5,000=00; and Affiliation Fees-Head (0 798-10-009-v) Rs. 15,000=00., Total Expenditure Rs. 2,62,698=00</p>		
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8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Feedback Analysis organized from Stakeholders.		
AQAR 2022-23 was prepared uploaded in the NAAC portal.		
05 Value-added courses organized by the concerning departments.		

04 new programs started, these are MSW, M.A. in English, BCA and DCA.

Important and memorable days, organized. Also, the National Seminar in Commerce, Induction program and Awareness programs on various social and environment based programs organized. Invited Guest Lecture organized. Student Representation in various activities, and regular Departmental activities organized by the concerning Departments with the help of IQAC.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To start new Programs in (a) M.A. English, (b) M.S.W (c) B.C.A (d) D.C.A. (e) B.Sc. 2nd year (Physics, Mathematics and Geography).</p>	<p>Four new programmes are started in 2023-24. These are (1) M.A. in English, (2) MSW (Master in Social Work), (3) BCA (Bachelor of Computer Application), (4) DCA (Diploma in Computer Application). Also, (5) The second year of the B.Sc. in Physics, Mathematics and Geography started in this year 2023-24. (a) The new program in M.A. English started in session 2023-24 for the sanctioned seats of 30 students. The Govt. sanctioned two new posts, i.e., 01 post of Professor and 01 new Post of Assistant Professor by the letter No.-F 3-36/22/38-1 Nawa Raipur Dated 21.09.2022 of Department of Higher Education, Govt. of Chhattisgarh. (b) The new program of MSW (Master of Social Work) started by an order letter of Department of Higher Education, Govt. of Chhattisgarh with the sanctioned seats of 40 students. This letter created 02 post of Assistant Professor in MSW i by letter No.-F 3-27/2023/38-1 Nawa Raipur, Atal Nagar, Raipur Dated-20.06.2023. (c) The program BCA (Bachelor of</p>

Computer Application) started in 2023-24 by an order letter of Department of Higher Education, of Govt. of Chhattisgarh, with the sanctioned seat of 40 students. This order also created 02 post of Assistant Professor, 01 post of Lab Technician and 01 post of Lab Attendant, i.e., total 04 post in BCA program by an order/letter No-F 3-27/2023/38-1 Nawa Raipur, Atal Nagar, Raipur dated 20.06.2023. (d) The new program, in one year diploma course, i.e., DCA (Diploma in Computer Application) started under the self-financing scheme of Department of Higher Education, Govt. of Chhattisgarh by an order letter No.-F 3-58 / 2022 / 38-1 Nawa Raipur, Atal Nagar, Raipur dated 26.08.2022. This letter also included the sanctioned seat of 40 students for DCA, under the self-financing scheme and the teachers will be recruited by the College itself under this scheme. (e) The second year of the B.Sc. in Physics, Mathematics and Geography started in 2023-24.

Admission will be started in DCA under the self-finance scheme.

Admission started in the DCA under the self-finance scheme. It has also been affiliated by the University.

To start a Coaching class will help in preparation of various competitive examinations.

In order to prepare students for competitive Exams in the college campus, three methods applied. (1) The Value-added courses based on competition examination related syllabus, were continued as in previous years.

	<p>Especially, in Mathematics, where the topic of Value-Added Course was "Mathematics for Competitive Exams." (2) The competitive Exam Cell organized the Preparation classes in college premises for students started from 01.11.2023 and ended on 20.01.2024. (3) Workshop on NET / SET and Career Awareness Seminar organized in many department.</p>
<p>To organize placement, and campus selection program with the help of Government employment office.</p>	<p>A campus placement organized on date-12.09.2023 with the help of District Employment & Counselling Cell Durg under the Govt. scheme namely "Rojgar Abhiyan- SRIJAN".</p>
<p>The National Seminar, Workshop etc. will be organized for enhancing research activity.</p>	<p>A two-day National Seminar on topic "Contemporary Issues in emerging areas of Commerce" was organized by the Department of Commerce on date 23-24 January 2024. In this occasion, the Souvenir was published on National Seminar.</p>
<p>To publish more research papers in the National and International Journals.</p>	<p>(1) Nine research papers published in current session. by the faculty members. Book chapters were published and the National Seminar were also attended by teachers. (2) Other faculty member also attended the conferences and seminar. They also presented / published research papers in the National Seminar organized by the Institution.</p>
<p>Value-added Courses will be conducted in some new departments.</p>	<p>Value added Courses organized by five departments. The Topics were (1) "Food, Cosmetic and Water pollution" by the department of Chemistry (2)</p>

	<p>“English Communication for employability” by the Department of English (3) “Mathematics in the Competition Exams” by the Department of Mathematics (4) “Tourism in Chhattisgarh” by the Department of Geography (5) “Computer Application” by the Department of Computer Science.</p>
<p>Workshops and Seminar will be organized for students and teachers to aware financial-literacy.</p>	<p>The workshops organized for students and teachers to aware financial-literacy. (1) Financial Literacy-Mathematics & MSW Department-13.10.2023 (2) Financial Literacy-15.01.2024 with help of AXIS BANK (3) Need for saving by ICICI bank on date 08.09.2023 in the Commerce department, etc.</p>
<p>Workshop on Rural arts will be organized to motivate students for self-employment and entrepreneurship.</p>	<p>A three-day Training program cum workshop based on self-employment through bamboo art and crafts organized by the Career Counselling Cell from date 09-11 January 2024. The trainer was Rameshwar Patel.</p>
<p>To enhance the learning ability in students many new approaches will be introduced.</p>	<p>In order to enhance the learning ability in students many new approaches are done. For example- (1) Inter-departmental cooperation classes organized by the many departments, e.g. Mathematics in M.Sc. Chemistry in 03, 04 & 11 October 2023, Computer classes by Mathematics as Practical subject was taken on 03.10.2023, and for BCA in 06.01.2024. (2) Induction program and Refresher program organized in UG classes. (a) Political Science-11.09.2023, (i) for B.A.-I on 07.08.2023, (iii) for B.Com.-08.08.2023 (iv) for B.Sc.-I on 10.08.2023etc.</p>

	<p>(3) PPT presentation by students on given topics (4) Black-board / Green board presentation Classes organized on given topics. (5) Project / Assignment works were given to students to submit applicable as in syllabus of some UG and PG classes. (6) Socio-Economic survey, Field-work in rural areas to know about rural economy. (7) Exam preparation classes organized. (8) Extra classes for slow and advanced learners. (9) Online classes were organized in some department.</p>
<p>Mutual-cooperation classes organized between same-aim institute will be organized.</p>	<p>MoU with same aim institute were started during the Covid-19 pandemic. Some new departments applied it. The Department of Mathematics, the Department of Commerce and the Department of Botany organized programs / classes.</p>
<p>To aware importance of Health, Cleanliness and Education, many programs will be organized from many platforms including existing MoU for students and villagers.</p>	<p>(1) NSS Unit, Red-Cross Unit, Red Ribbon Club, Eco club, Career Counselling and Guidance Cell, Cultural and Sports Committee and many Departments of the college organized students related many programs on Health, Cleanliness and Education purpose. Some of these were following: (i) AIDS Day-Lecture, Poster, Quiz, Rangoli making and Speech competition, etc. organized on date-01.12.2023, (ii) Anti-Ragging Notice, Rangoli making, Poster preparation, Essay writing competition organized on date- 18.08.2023 (iii) Basant Panchmi-14.02.2024 (iv) Blood Donation camp by NSS on</p>

26.09.2023 (v) Botany Excursion Tour to SRT Funda on date 15.04.2024 (vi) Career Counselling program on 27.04.2024 (vii) Career Counselling by Chaitanya Academy on 05.10.2023 (viii) Career Counselling by Rama Coaching on date-29.09.2023 (x) Career Guidance in Mathematics Department by Dr. S. K. Dasputre on 17.02.2024 (xi) Cleanliness Awareness by NSS unit on 22.06.2023 (xii) Gandhi Jayanti-Essay, Quiz etc. on date 04.10.2023 (xiii) Hepatitis awareness Day on 28.07.2023, etc. and (2) MoU and other such type of programs, like SVEEP voter awareness, Vidyadan Yojna etc. helped the students in their education and social activities. MoU with Hospital and Local Nagar Panchayat joins our students with the aim of social services.

Workshop on Faculty Development, Oriental language, Indian Culture, Contribution of Scientist programs etc. will be organized. to enhance scientific attitude in students.

Workshop on Faculty Development, Oriental language, Indian Culture, presentation on the Contribution of ancient Scientist etc. are organized. Some of them are below: (i) English workshop on date-02.01.2024 (ii) Computer Training for Employee on 28.03.2024 (iii) Workshop on Research and Development on date 27.04.2024 (iv) Workshop on Stress Free Working on date 26.04.2024 (v) Workshop on Teaching Methodology on 02.04.2024 (vi) Workshop on Improving Pedagogical Excellence on 03.04.2024 (vii) Sanskrit Day organized on 02.09.2023 (viii)

	Science Day organized on 22 & 23 Feb 2024 (ix) Mathematics Day organized on 21 & 22 Dec.2023 (x) Many programs on Viksit Bharat Abhiyan organized on first week of January 2024.
Try to speed-up the construction of SCIENCE BLOCK and Sports Room, Staff Quarter for future Infrastructural needed expansion.	Inspection committee for observation of construction of SCIENCE BLOCK, Sports Room, Library Extension and Staff Quarter constituted. This committee inspected the construction time to time.
College level Academic Calendar, Teaching Planar, Time Table for regular classes, Quarterly and Model exams etc. will be prepared.	College level Academic Calendar, Teaching Planar, Time-Table for regular and internal exams prepared. Slow and Advance Lerner classes were organized.
Awareness on Program outcome (PO), Program Specific Outcome (PSO), Course outcome (CO) and Course Specific Outcome (CSO) etc. will be organized,	PO, PSO, CO, CSO awareness programs are done.
Slow and Advance Lerner classes, Lab manual awareness, Important and Regular activities like Feedback Analysis, Result Analysis, Academic Analysis will be organized.	(1) Special classes and activities for the same are organized. (2) Important and Regular activities like Feedback Analysis, Result Analysis, Academic Analysis are organized

13.Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC Unit of the College	30/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/03/2024

15. Multidisciplinary / interdisciplinary

Government Chandulal Chandrakar Arts and Science College Patan, District- Durg (Chhattisgarh) follows the spirit of multidisciplinary and interdisciplinary teaching learning processes. This institute has arts, science and commerce departments. There are undergraduate programmes namely, B.A. B.Sc., B.C.A. and B.Com. in the institution. There are different postgraduation programmes being run in the different subjects. In the multidisciplinary approach, the common topic is seen through the different perspectives of the different subjects. All the subject departments look at a topic from their own ways. For example, the issue of health awareness is seen by the different subject departments in their own ways and on the bases of their own subject contents and methods. There are common issues being taught in the different subjects but these issues are dealt in the different ways based on the subject-wise approaches. The interdisciplinary approach links the different subjects. Here common issues are analyzed, synthesized and harmonized in an inclusive and coherent whole. It results in cohesive understanding of the common issue. In the institution, different departments work together to teach common topics through multidisciplinary and interdisciplinary methods. These activities help students to develop their analyzing, synthesizing and harmonizing skills to have better understanding skills. For Example, B.Sc. has three options., These are either choosing Physics-Chemistry-Mathematics, or, Chemistry-Botany-Zoology, or Physics-Mathematics-Geography. Similarly, B.A has six subjects. These are Sociology, Political Science, Economics, Geography, Hindi Literature and English Literature. Out of these six subjects, a student has to choose only three subjects. Similarly, Commerce branch has many options to choose. These are of interdisciplinary nature.

16. Academic bank of credits (ABC):

The institute is affiliated to Hemchand Yadav Vishwavidyalaya, Durg. This institute runs diploma, undergraduate, postgraduate programmes. The institute follows the rules issued by the Vishwavidyalaya and the Department of Higher Education, Government of Chhattisgarh. The institute follows the orders and guidelines issued by the Vishwavidyalaya and the Department of Higher Education, Government of Chhattisgarh. regarding Academic Bank of Credits (ABC).. By a letter issued by the Hemchand Yadav University,

Durg, every student has to register and to get its ABC (Academic Bank of Credit) number after his/her admission. In this regard, a committee is constituted in the current session in the College. Class-wise incharge teacher has been nominated for the same. In such way, every student who has got admission as a regular student has their own ABC Number.

17.Skill development:

There are many activities run in the institute that help the students to develop their different life skills. These activities aim at enhancing communication skills, creative skills, critical skills, cross-cultural understanding skills and digital skills. The institute organizes different activities in which the students get opportunities to participate. All of these activities help the students of the institution to have and develop positive and progressive ways of thinking In the different departments of the institution, the teachers plan and execute skill development programmemes meticulously and all of these programmemes help the students to add new merits to their personalities. The institution takes care of Soft skills development of the students. Soft skills discussed here involve the skills like creative skills, critical skills, digital skills, cross-cultural skills, teamwork skills, communication skills, problem-solving skills and managerial skills. The institution runs many curricular and co-curricular activities that concentrate on multifaceted development of the personality of students. There are many value added courses (VACs) run by the institute to enrich students with value addition for example "English Communicative Skills for Employability organised by the department of English.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution takes care of including appropriate Indian knowledge system in the school teaching learning process. There are different subjects where Indian culture and tradition are the parts of the syllabi. There are course materials taken from the treasure of Indian knowledge system. There are subjects like Hindi and Chhattisgarhi, Mathematics, Sociology etc. that talk about Indian culture in details. Indian knowledge system is regarded as a very rich knowledge system. It is believed that Indian knowledge system was very much substantial in all the knowledge domains. Now-a-days, the different aspects of Indian knowledge system are being taught. The students of the institute are taught to know about Indian arts and cultures to enrich their cultural and traditional understanding. In Hindi and Chhattisgarhi, the different types of the features of

Indian arts culture and traditions are portrayed. The students learn, in their own social vicinity, about their own cultural features. There are different courses run in the institution in which the students are guided towards the directions where they know more about Indian art and culture. The institute takes care about promoting Indian knowledge system in all the possible ways and in all the relevant subject domains. In current session, the biography and contribution of famous Indian mathematicians are included in the syllabus of B.Sc. Part-1. In this regard, many programs on the presentations of biographies and contributions of famous Indian mathematicians are done. A separate project copy has been prepared by each student.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The outcome based education is the priority of the institution. All the departments have the detailed course outcomes as well as programme outcomes. The teaching learning processes aim at achieving the set outcomes. The set outcomes are treated as the guiding parameters to attain the educational outcomes. All the teachers of the different subjects prepare their lesson plans as per the determined outcomes. These outcomes direct the teachers plan not only teaching materials but also teaching methodologies. The said outcomes are properly shown on the notice boards of the departments. The students are encouraged to know the course outcomes as well as programme outcomes. The teachers determine the course outcomes that are to be attained during the course is being completed. The teachers meticulously decide the programme outcomes that students must achieve during they successfully complete the programme. In current session, program on Program Outcomes, Program specific outcomes and Course outcomes are discussed. The Induction program and the Refresher program were also organized.

20.Distance education/online education:

The institute also uses online mode to do teaching learning processes. The teachers use online mode to teach students when there is any constraint to conduct offline classes. There are different lessons prepared and uploaded on the online sites by the teachers so that students can avail the facility of online learning also in case of any need in the future. The teachers motivate students to utilize online services for extensive subject content references. The students of the institution take interest in utilizing online resources for their instructional enrichment. There are different online meetings and workshops organized in the institution time to time. The Principal or the heads of different committees attend the online meetings organized by the affiliating university or the

offices of the higher governmental authorities. At times, the institute organizes various online workshops, guest lectures etc. The subject experts and facilitators of other institutions are invited to deliver their online as well as lectures on different subjects that highly benefit the students of the institution. The teachers have made online groups of students of the different classes of the different subjects. The library department helps the students to gather more information through the online academic portals.

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	403
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File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	1874
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File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	733
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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	433
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File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	37
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	43
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	36
4.2 Total expenditure excluding salary during the year (INR in lakhs)	30.27211
4.3 Total number of computers on campus for academic purposes	45

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution observes the set instructions of the university. The institution chalks out the other plannings on the basis of the guidelines provided by the university as well as the higher education department, Govt. of Chhattisgarh. The institution ensures effective curriculum delivery through a well-planned manner.

The following are the steps and strategies:

Teaching Strategies: Learning Targets: All the subject teachers

prepare teaching plans as well as lesson plans. Each subject is broken into the number of papers. These papers are again divided into Units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is evaluated by the HOD/Principal.

Steps for Planning Learning Targets- The teachers plan the learning targets that make up the paper in the following basic steps: (1) Target Behavior- This is the behavior that the students are expected to achieve before learning or mastering the target.

(2) Pre-requisite Skills- These are the basic skills that the students should have mastered before learning other more difficult skills. (3) Instruction and Material Required- This refers to the instructions and material required for teaching. (4) Criteria of Success-This refers to the number of successful performances of a target skill required out of a number of fixed attempts before the target skill is considered to have been mastered by the students. (5) Documentation- The documents are prepared by the concerned teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows strictly the calendar issued by the University, and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institution prepares an academic calendar. The calendar specifies all the evaluation schedules of the academic session. The academic calendar helps faculty members to plan their respective course delivery, academic and co-curricular activities. Syllabus coverage for each CIE is decided well in advance. Internal Assessment Tests (IATs), assignments, quizzes, and seminars are the parts of the CIE of students. There is a well defined process for the conduct of CIE as per the calendar of events. The internal assessment test time table prepared by the examination committee is published to stake holders, and tests /examinations are conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory

course and project work. The evaluated assessment test answer sheets are showed to the students for the better understanding and in case of any grievance, it is served by the subject teachers. In case of further grievance, the case is resolved by the examination committee. The Principal monitors CIE minutely. The Principal, through the academic committee meetings, frequently reviews the evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

169

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through organizing curricular and co-curricular activities. All the subject teachers have found out the values incorporated in the different chapters of the different courses and programs. While the teachers facilitate the teaching

learning process in the classroom teaching, they take care of the values incorporated inside. The detailed lists of all the significant values incorporated in the different chapters in the curriculum are available with the teachers and the students. The teachers and students are oriented about the duties, obligation and responsibilities through different meeting, workshops, webinars, and other co-curricular activities like N.S.S., Youth Red Cross, Blue Brigade Club, Eco club, Systematic Voters' Education and Electoral Participation (SVEEP), etc.

The institution applies the integration activities, in following ways:

1. **Gender Issues:** Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.
2. **Environment and Sustainability:** The N.S.S. and Eco Club organize various environment related programs including tree plantation, cleanliness campaign, plastic free drive, save bird campaign, poster competition, debate competition etc. The institution has taken initiatives in Swachh Bharat Abhiyan also.
3. **Human Values and Professional Ethics:** In 2023-2024, different activities have been done by the institution like campus sanitization, help in Vaccination Drive, Health and Hygiene awareness programs, free general health check-up camps, Constitution Day, Human right day, oath taking program etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://govtccccollegepatan.in/Content/498_215_1.4.1-Upload-Compressed--Feedback%20Details%202023-24_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtccccollegepatan.in/Content/498_215_1.4.1-Upload-Compressed--Feedback%20Details%202023-24_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

896

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

831

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a mechanism to assess the performance of the

students. To assess the level of learning, the teachers measure the performances of the students on the basis of their participation and interaction during the classroom teaching. They are identified on the basis of their performances in the class tests, unit tests and other tests and examinations. The teachers observe whether the students are easily understanding the subject contents or not. After the end of unit tests and quarterly examination, the different assessment methods are used to assess the performances of the students. Advanced learners are encouraged to refer advanced textbooks and academic journals for their advanced studies. The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in the seminar presentations, Poster presentations, quizzes, debates, etc.

Slow Learners: Following activities are done by the teachers for problem solving and enhancing academic experiences of the students:
 1. Providing extra notes 2. Solving problems through sending e-Notes and notes on topics 3. Encouragement in N.S.S, Youth Red Cross, Sports and academic activities 4. Online lessons and power point presentations on the topics 5. Organizing extra classes 6. Sending notes and YouTube lectures in the WhatsApp groups. 7. Providing Unsolved papers, model answers, solving Unit test and Quarterly exam papers etc.

Advance Learners: 1. Distributing Advance notes 2. Preparing and Presenting PowerPoint Presentation by student 3. Participative learning sessions 4. Experimental learning sessions

5. To enhance their confidence level, the institution conducts various activities

6. Questions papers Solving (High Order Thinking Skills)

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/544_221_2.2.1%20Slow%20and%20Advance%20learner.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1874	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences, the faculty members have adopted many teaching methods and ways; for example, lecture method, interactive method, project and field work method, computer-added method, experiment method etc. When required, teachers use the board presentation methods, especially in mathematics, commerce, economics and languages. Teachers use PowerPoint presentations and Online sites during teaching learning processes. Some student centric methods are given below:

(i) Project Methods- In this method, students are allotted different project topics and under the guidance and supervision of the concerned teachers, they complete the projects.

(ii) Interactive Method- Classroom discussions in various topics are also conducted.

(iii) ICT Enabled Teaching- The ICT enabled teaching includes facilities like- Wi-Fi enabled classrooms with LCD, Language Lab, Smart Classrooms etc.

(iv) Experiential Learning- Students do the socio-economic surveys in Sociology, field-works in the environment projects, observations and measurements in geography etc. These are the examples of experiential learning.

(iv) Student Seminars- The seminars are organized wherein the papers are presented by the students on the contemporary topics to enrich their learning experience.

(v) Group Learning Method- Group Learning method is now being adopted through online App-based groups like WhatsApp. The students share their notes and study materials through this method. Online groups are used for teaching learning process. They share the information.

(vi) Celebration of the Important Days- To enhance student centric learning level, the institution celebrates the important days.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtccccollegepatan.in/Content/526_223_2.3.1%20student%20centric%20learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use information and communication technology (ICT) to teach students. Teachers use the Apps like Google Meet, Webex, Zoom, etc to teach online. Students also participate in the ICT based teaching learning activities. The use of ICT helps in teaching and learning activities. The ICT helps teachers to interact with students. The ICT based teaching learning is a mode for teaching and learning management System (LMS) and E-Learning Resources-

1. Information and Communication Technology (ICT) enabled teaching methodologies are being used by faculty members in classrooms.
2. The teachers of the institution facilitate the teaching and learning processes with the help of ICT.

Now in current session, these methods are still using for teaching and learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

218

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency Initiatives at Institute Level: There is a standard process of internal examination being used in the institute. According to the academic calendar, a student has to appear in four unit tests and two terminal examinations out of all internal tests/examinations. The schedule of the internal examination is decided at the beginning of the session on the basis of the academic calendar. According to the academic calendar, a teacher has to conduct unit tests, which may be in the form of written test, blackboard presentation, power point presentation, quizzes on the subjects, etc. The marks of unit test and quarterly examination are properly recorded. Each student is provided with feedbacks on the basis of performance done in the internal tests and quarterly examinations. The grievances of the students are served by the teachers through the set mechanism. Teachers analyze the solution and method of solving the paper in the classrooms. Further, the test answer sheet of a student is allowed to interchange for observation with the other student, at the time of distribution of the answer sheets in the classrooms.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtccccollegepatan.in/Content/552_232_2.5.1%20-%20MECHANISM%20OF%20INTERNAL%20ASSESSMENT%20IS%20TRANSPARENT%20AND%20ROBUST%20IN%20TERMS%20OF%20FREQUENCY%20AND%20MODE.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a mechanism to deal with the internal examination related grievances. First of all, the institute tries that there should not be any grievance regarding internal examination. If so,

the institute tries using mechanism. There are two types of internal examinations, first for the undergraduate programmes and another for the postgraduate programmes. In the undergraduate program, there are six internal examinations out of which four are unit tests and two are terminal exams. In the postgraduate programs, the internal examinations are based on project / presentation and written tests called internal examination.

(i) Internal Examination: During internal Examinations, if any student finds discrepancy in any question, it is immediately corrected. If the marks obtained are not satisfactory, the answer sheet is immediately rechecked at the time of the distribution of answer sheets, in the classroom, in the presence of the students. The timetable is rescheduled if there is any grievance in gaps between the papers of the examinations.

(ii) Theory Examination- The subject teacher immediately reports if there is any grievance in the question paper of any subject. The grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are well aware about the programs and courses as it is noted down in the classrooms. The syllabus is also uploaded in the university website. The institute brochure mentions the list of programs running in the institution. The link addresses are also provided to see the syllabi of the programmes. Each and every programme offered by the institution is displayed on the website and on the admission booklet. After completion of the admission process, the syllabi and curricula are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, the timetable and curriculum of the particular programme or the particular course to the concerned students. With reference to the curriculum and the syllabus, the programme outcomes, program specific outcomes and course outcomes are also discussed with the students. The program outcomes are also discussed in the 'Induction

Programme' organized for the specific class. This would help the students to get a sense of the scope of concerned programme and the possibilities for further studies including research in the particular subject of the particular field. The syllabi are provided to the teachers who are in charge of monitoring programme and teaching a particular course. The teaching and learning processes consist of unit tests, quarterly examinations, model examinations (Half-Yearly examinations) practical, project, internal examinations, seminar, field visits and other modes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtccccollegepatan.in/newsData/D216.p df
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes and Course Outcomes are evaluated by the institution. For this purpose, the institution collects data of students' learning outcomes in so many ways.

Following are the ways by which, the Program Outcomes (POs), Course Outcomes (COs) and Program Specific Outcomes (PSOs) are monitored:

1. Participation in Literacy and Knowledge based activities, for example- Quiz competition, Discussion competition.
2. The Online presentations organized by the departments.
3. Seminar presentations and classroom group discussions by the students.
4. Participation in Regular unit test, Quarterly examinations, Model examinations, class tests etc.
5. The University examination results are analyzed.
6. Involvement of the students in curricular and extracurricular activities.
7. Performance in practical classes.
8. Completion of assignments assigned in the different subjects.
9. Mathematical assignment completion.
10. Participation in Project work/ Field work and PowerPoint by the PG students.
11. Online Students' feedback in the prescribed format.
12. The number of progression of students to the next class or admission in other institution is also a proof of attainment of POs, PSOs and COs successfully..

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

433

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtccccollegepatan.in/Content/391_238_2.7.1-SSS%20FEEDBACK%20REPORT%202024-25.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The laboratories are the best centers for the transfer of knowledge through the technology based practical. The spacious classrooms and

smart classrooms are well established for the conduction of classroom / internal seminars, workshops, guest lectures, PowerPoint presentations etc.

The awareness programmes create an ecosystem for innovations that motivate the students for the exchange of views and innovative ideas. The library is full of the varieties of books, journals and magazines. It helps the students to update their knowledge with the latest information.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/729_245_3.2.1%20-%20Innovation,%20Ecosystem%20cover_page.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://govtccccollegepatan.in/college.aspx?pageid=47&PageName=Published%20Papers
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution organizes and participates in various extension activities with the objectives of not only sensitizing students

about various social issues but also contributing to the community by ensuring participation. Organizing such events creates awareness about the society and students feel their social responsibility. The institution has the registered units of NSS and Youth Red Cross. These units take the social responsibility of the community. The students and staff members participate voluntarily in the community-based activities. In the current session 2023-2024, following events were organized: 1. Students went to the different villages and taught the school children and helped them in their study. This activity is known as the Vidyadan Yojna. 2. There were many activities organized in the institution to create awareness towards the conservation of environment and sustainable development in the session 2023-2024. 3. The students, NSS volunteers and staff members of the institution participate and many health promotion activities like International Yoga Day. 4. The students of the institution take part in cleanliness drives and health awareness programme, birds protection programme, Green and clean campus drives etc. The department of Zoology organises activities in which students are made aware about the importance of birds in the ecosystem.

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/605_255_Extension%20Activity%202023-24.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1770

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has its own campus in which there are five buildings. These are listed below:

1. Main Old-Building- This building has two floors. The ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Girls' common room, and Geography Laboratory and in first floor, there are Physics laboratory, Chemistry laboratories, Commerce department, Political Science department and classrooms.

2. RUSA Block- This block is also of partial two floors. The Ground floor consists of English language lab and seven other big-size classrooms. Out of all the classrooms in this building in the ground

floor two rooms are fitted with the ICT facilities. In the first floor, there are two big-size laboratories, namely Botany and Zoology laboratories. One verandah is also being used as the botany classroom.

3. Library Building- It has again two floors. The ground floor has a reading room, an office, a library keeping books and a room for keeping old books. In first floor, there are three rooms. Out of them, one is the PGDCA classroom-cum-computer laboratory. Another is the Seminar-hall and the third room is a music practice room.

4. Hostel Building- The hostel building has boundary wall. It is the girls' hostel. This has twenty bedded rooms with light, fan, furniture, toilets etc.

5. Extended Building: The new building constructed in 2022-23 has Chemistry Lab and Class rooms for Sociology, Political Science, Sociology and Chemistry. Another Extended building consists of Sports and Classrooms constructed by the Janbhagidari Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/782_272_4.1.1-%20Adequate%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for cultural and sports activities. The institute organizes sports and games in its own campus. The details are as follows- (A) Sports Facilities: A number of players of the institution have played at different levels namely district, university, state level games. It provides facilities for indoor and outdoor games. Some of the outdoor games facilities available in the institution are: (i) Kabaddi (ii) Kho-Kho (iii) Handball (iv) Cricket (v) Badminton (vi) Table tennis. Some of the indoor games facilities available in the institute are: Carrom board and Chess. The International Yoga Day is organized every year on 21st June. (B) Cultural Activities: To conduct cultural activities in the institute, there is a cultural committee constituted. This committee organizes many cultural programs including literacy activities. Some interesting programmes done by the committee are debate, poem recitation, discussion, rangoli, painting, mehendi,

quizzes, model making and poster making, essay writing, slogan writing, drama preparation etc. There is a separate room for music practice. There are various music equipments available in the institute. The list of some of equipments and other materials in the Music room is as follows- (i) Scale Changer harmonium (ii) Tabla (iii) Keyboard (iv) Conga drum (v) Twelve-Channel stranger (vi) Octapad (viii) Sikka mala (ix) Aiyanthi (x) Kadaa (xi) Kardhani (xii) Tabeej (xiii) Pahunchi (xiv) Shirts etc. (C) Gymnasium- There is an indoor gymnasium. the college has an outdoor gymnasium too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/785_273_4.1.2-Sports,%20Cultural,%20Gym,%20Playground%20details%20&%20Photo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/786_274_4.1.3%20ICT%20tools%20facility.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.57635

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The N-list membership is purchased for the Library. The library records are maintained. The following records are maintained as follows: 1. Maintaining the Issue records of books. 2. Listing of books by the authors' names. 3. Listing of books by the publishers. 4. Listing of books on the basis of the price. 5. Listing of books according to the subjects. 6. Listing of books as per the grants like Government, UGC/RUSA, SC/ST Book Bank, BPL Book Bank, etc. 7. Receipt and Billing records are maintained separately.

8. Having subscription of three research journals.

9. Students are provided with the computer system facility that is attached with internet facility.

10. Students are provided with the magazines and journals helping for competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.58739

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the institution.

The students of the institution have access to the computer lab. The old institute building and the library building are facilitated with

the Wi-Fi connectivity. There is open access of the Wi-Fi connectivity to all the students and the staff members. All the departments of the institution are provided with the computer and other related accessories. Teaching staff members use the ICT facilities in the classrooms and the laboratories. The students have accessibility to the different educational sites. All the teachers use online resources for the teaching and learning processes. Most of the official works are done with the help of ICT facilities. The institution maintains the IT facilities functioning in the institution.

The following are some basic facilities for updating the IT resources:

1. Computer facility is maintained regularly.
2. Anti-virus software is regularly installed in the computer.
4. The Wi-Fi connectivity is the college premises.
5. The CCTV cameras are installed at the various places in the institution.
6. The website of the institution is maintained by a paid agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.34588

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports department, computers, classrooms, etc. The institution follows the government rules and regulations.

1. The physical verification of the stocks of all the departments is done every year.

2. Cleanliness Maintenance- There are employees for cleanliness and its maintenance. The cleanliness of the institution is done daily.

3. The NSS units also conduct campus cleaning awareness program under its regular activities. There are cleanliness captains nominated by the NSS officers for every classroom. The cleanliness captains report if there is any cleanliness problem in the campus.

4.. Dustbins are kept in front of the classrooms, laboratories and other rooms. .

5. Water purifiers are installed and are maintained regularly.

The details of Academic and Support facilities:

1. The academic and support equipments and tools (facilities) like Projectors, Computers, CCTV cameras, Wi-Fi system, smart boards, etc. are maintained by the inchargeofficer.

2. If there is any mechanical or functional problem in above academic and support facilities, the concerned Head of the department writes an application to the Principal fortaking just actions to solve the problem.

3. If required, a professional mechanic observes the issue and solves the problem.

Maintenance of the library and sports facilities:

1. The incharge officials are given responsibility to run the library properly and smoothly.

2. The incharge sports officer is responsible for all the administrative functions of the department. The other staff members as well as alumni of the institution also help in the games and sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1198

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	http://govtccccollegepatan.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

636

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

636

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

163

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation and engagement of students in various administrative, co-curricular and extracurricular activities as per established processes and norms.

The institution encourages students to participate in and represent various departmental committees such as the departmental council. Students are involved in various committees and cells such as IQAC, student councils (of the departments), NSS, YRC, etc. Students participate in the activities like NSS, Red Cross and other extracurricular activities including Yoga, NSS camps, plantation drive, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was established by the Principal of the college and was registered under the "Chhattisgarh Society Registration Adhinyam1973" Serial Number 44/1973 and registration Number is 31041 dated 13.10.2014 Durg, Distt.- Durg.

The contributions of Alumni association are as follows:

1. The student centric suggestions and feedbacks are obtained from the alumni association.
2. The Alumni association gives suggestions for the development of the college.
3. The alumni association helps during annual sports, events, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective and is in tune with the vision and mission of the institution. The empowered team of the institution involves Principal, the conveners of different committees, Teaching members, non-teaching and supporting staff members, student representatives, stakeholders, alumni and local management committee, IQAC committee, 'Janbhagidari Samiti' (JBS). The Principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning on the policies as per the rules and action plans of the institute. There are many committees to execute the different plans and required activities of the institute. All the committees take their responsibility for the execution of the plans and activities, and successfully tackle these responsibilities in every academic session. The Principal continuously monitors all the curricular, co-curricular and

extracurricular activities of the institute. The perspective plans are implemented by the Principal with the finance committee headed by herself / himself.

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/833_372_Committee%202023-24.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution depends majorly on its effective leadership. The effective leadership motivates all the developmental activities as it is visible in various institutional practices such as decentralization and participative management. There are so many committees in the institution. The formation of various committees is an adequate example of participative management. The Principal of the institution forms different committees in every session to plan and execute the various curricular, co-curricular and extracurricular activities. All of these committees function in tune with the plans and policies of the department. It also functions in tune with its vision, mission and objectives. All the committees work under the able guidance of the Principal. The Principal not only forms the committees but also monitors their functioning properly. The committees are constituted as per the government rules and guidelines. There are meetings organized to analyse the functioning and attainments of the committees. There are various committees and cells functioning in the institution, some of them are as follows: IQAC Committee, NSS Committee, Admission Committee, Examination Committee, Purchase Committee etc. All of these committees and cells plan and execute the activities as per the government guidelines and rules. These committees have the feedback system also.

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/833_372_Committee%202023-24.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic / perspective plan is effectively deployed. Strategic Plan and Deployment- (A) Teaching and Learning: The teaching and learning plans are made as per the rules and guidelines issued by the government authorities. The teaching learning is done on the basis of the academic calendar, institutional plans, programme outcomes, course outcomes, teaching plans, lesson plans, etc. The teachers prepare the lesson plans that are mentioned in their teaching diaries. The teaching diaries are submitted to the Principal through the heads of the departments. (B) The faculty members are also encouraged to attend faculty development programmes. (C) Community Engagement 1- the NSS volunteers participate in different community services, for example- Vidyadan Yojna and regular field works. This year, the NSS of the institution adopted the village, Teligundra for doing community services. 2- The Red Cross Society- The Institution carries out regular activities under the Red Cross Society, some of them are the blood testing camp, the general health check up camp and the hygiene awareness program. 3- Constructive Engagements: There are various literature and cultural programmes conducted in the institution by the different departments. (i) The institution organizes career guidance and counseling programs regularly. (ii) Motivational lectures are organized for the students. (iii) Mutual cooperation classes were also organized.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://govtcccollegepatan.in/Content/868_296_6.2.1%20-%20The%20institutional%20Strategic%20perspective%20plan%20is%20effectively%20d%20e%20p%20l%20o%20y%20e%20d%20.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a government institution. It follows all the government rules. It is affiliated to Hemchand Yadav Vishwavidyalaya, Durg. The Principal ensures that the orders, rules

and guidelines received from the higher authority are followed. The effectiveness of the institution to run the institution effectively depends on its committees and cells. These committees and cells are constituted by the Principal at the beginning of every academic session. Some of the committees are as follows: IQAC Committee, Admission committee, Discipline committee, Library committee, etc. The Principal is the head of the institution. The Principal is directly responsible for all the activities done in the college. The policies of governance regarding its stakeholders: 1. Department: The HoD's of the departments are responsible for coordinating all departmental academic programmes. The faculties are responsible for the curricular and co-curricular activities of the students. 2. Functions of Various Bodies: The committees do works assigned to them. 3. Appointment and Service Rules: The appointment rules and regulations are done as per the government rules and regulation. 4. Promotion: Promotion is done according to the government rules. 5. Grievance Redressal Mechanism: The institution has a grievance redressal mechanism. 6. The Students: The students of the college have their representatives in the different committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://govtccccollegepatan.in/Content/869_297_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. The following measures are the main existing effective welfare measures for non-teaching staff: 1. Rules of GPF / CPF / DPF benefits (for provident fund), 2. Rules of GIS benefits (for group insurance), 3. Medical leave and maternity leaves (for eligible members), 4. Rules of E.L. [Earned leave], 5. Advances, 6. Gazetted holidays. 7. Casual leave and optional leave, 8. Uniform to the Class-IV employees, 9. Rules of medical reimbursement, as per government rules, and 10. Free internet and Wi-Fi facility for official purposes. The following are the main existing effective welfare measures for the teaching staff: 1. Rules of GPF / CPF / DPF benefits (for provident fund), 2. Rule of GIS benefits (for group insurance), 3. Medical leave and maternity leaves (for eligible members), 4. Rule of E.L. [Earned leave], 5. Advances, 6. Summer, Winter and other gazetted holidays. 7. Casual leave and optional leave, 8. Rules of medical reimbursement, as per government rules, 9. Freeinternet and Wi-Fi facility for official purposes, 10. Provision of reading materials, and 11. Faculty Developmental programme facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for teaching and non-teaching staff (as per the government rules). There are two types of performance based evaluation. The first is the 'Performance Based Appraisal System (PBAS)' and the second is the "Annual Confidential Report". The PBAS provides a feedback system for the teachers. It helps them in understanding the emerging needs of the students. All teaching faculty members fill the prescribed format of the PBAS for self appraisal. The appraisal report is based on the annual performance of the employee on the basis of their academic, research, extracurricular and co-curricular activities. The PBAS System contains four main parts. Part-A: General Instruction, Part-B: Academic Performance, Part-C: Other Related Information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher Education Department of Chhattisgarh Government. Another type of evaluation is called the annual confidential report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is finally sent to the higher authority of the Higher Education Department of Chhattisgarh Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both the internal and the external financial audits regularly. The institution takes just and appropriate actions to get internal and external financial audits done regularly. These audits are done by the appropriate and competent person / an agency periodically in every financial year. There are two types of audit done in the institution: External Audit and Internal Audit. External Audit: External Audit is conducted by the following agency: (I) Departmental Audit: This team is constituted by the Higher Education Department of the Government of Chhattisgarh. (II) Accountant General Audit: This audit is done time to time. (III) Chartered Accountant Audit: The audit of the Self-

finance Fund and Janbhagidari Fund is done by the Chartered Accountant. Internal Audit: The internal audit is done by a team of members of the institution. Every year, the Principal constitutes this team. The cashier maintains the cashbook, receipt, bills, and vouchers. It is checked by the internal team. Mechanism for Settling Objections: The institution has a mechanism for settling the objections made by the audit team. If any objection is made, the institution takes appropriate action to settle the objection as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institution, the development is possible only by the mobilization of funds and the optimal utilization of resources. The Principal is the main and the only authority to take just actions for both these purposes. There is a purchase committee constituted every year in the beginning of the session. It coordinates in purchasing processes. The institution receives funds in the different heads from Government, UGC, RUSA, Non-government fee, Self-finance fee, Janbhagidari fee, etc. In case of any requirement in the department, the head of the department puts forward the requisition to the Principal. The quotations for purchase are

invited through the concerned department. The further proceedings are done by the purchase committee and the Principal as per the government rules. The other processes of purchase are also done as per the government purchase rules. The Principal takes just action to ensure the optimal utilization of the resources of the institution. The Principal monitors that the resources of the institution are utilized maximally, as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution assures its quality through the functioning of the IQAC. The aim of formation of the IQAC is to increase the academic developmental environment in the institution. In the NAAC Cycle-2, the institution got 'C' grade. The IQAC plays instrumental roles in the quality assurance mechanisms of the institution. Some of the quality assurance steps are as follows: 1. The IQAC initiates the activities that result in the overall development of the institution. 2. The analysis of the feedbacks received from the stakeholders is done, tabulated and documented. On the basis of analysis of feedbacks, the follow-up action is taken. 3. The demonstrations of the various proposed activities lending to quality improvement are done. 4. Action taken reports are published on the website. 5. Steps for the academic audit as per the guidelines are done. 6. The preparation of the annual quality assurance report (AQAR) is done yearly. Academic Audit through the IQAC: The institution has the mechanism for the academic audit. The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) focuses on the improvement of quality of the institution. For this, the institution reviews its teaching learning process, structures and methodologies of operations, and learning outcomes at the periodic intervals through the IQAC set up as per norms; and records the incremental improvement in various activities. Some of these steps are as follows: 1. Academic Review: There are academic meetings organized as per the academic plans. The institution prepares the subject-wise institutional academic calendars. Teaching plans are prepared by the teachers. Structures and methodologies of operations as well as outcomes are discussed and planned. The result analysis is done meticulously. The IQAC takes just actions for the result analysis and other formalities hereabout. 2. Teacher Appointment through Local Management Committee System: The institution takes just action to fill the vacant posts of teachers in the self-financed programmes through the Local Management Committee system. 3. Use of ICT (Information and Communication Technology) in Teaching and Learning: The IQAC motivates the teachers to use the ICT in the teaching and learning processes. The teachers of the institution use the ICT in the teaching and learning processes maximally. Motivational lectures and other lectures are also organized with the help of the ICT gazettes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year:

The following facilities available in the college are as follows:

- 1. Separate Girl's Common Room**
- 2. Separate Toilet facility in Girls Common Room**
- 3. Provision of Newspapers and magazines in the girl's common room**
- 4. Constitution of the Women anti-Harassment Cell**
- 5. Installation of CCTV in Classrooms**
- 6. Online Grievance Filling Facility**
- 7. Awareness Programs for Gender Equity**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtccccollegepatan.in/Content/839_344_7.1.1%20Cover%20Page%20of%20Gender%20Equity%202023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the institution for which there is a proper system functioning. The following wastes are being disposed by the institution: **Solid Waste Management:** The institution has a place on its campus where the solid waste materials are disposed. It is to notice that there is practice in the state of Chhattisgarh that every house has a particular place for dumping the solid waste. This system is called 'Ghurwa'. Keeping this in view, the institution also manages its solid waste management system. **Liquid Waste Management:** The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government. **Waste Recycling System-** There is no system of Waste recycling in the institution. However, there is a rain water harvesting system in the institution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and Harmony towards Cultural Diversities: The teachers and

the other staff members of the institution along with the students of the institution organise different cultural programs in the institution. Some of such programs are as follows: the New Year's day, the Teachers' day, welcome and farewell programs and some other important days. There are some other types of activities like rallies, oath-taking ceremonies, plantation drive, the Youth day and the NSS day held in the college. All the staff members along with the students of the institution participate in many cultural and sports activities also. It develops very good social understanding in the stakeholders of the institution. Linguistic Diversities: The institution is located in the area where people use Hindi and Chhattisgarhi for communication. Many people use English also as the medium of communication. The official works are mainly done in Hindi and English. Hindi, English and Chhattisgarhi are the parts of syllabi also. All the stakeholders of the institution respect and honor all the languages. There are different types of cultural programs done in different languages. The department of Hindi organizes different programmes in Hindi and Chhattisgarhi. The department of English also organizes different activities to enhance the language skills of English in the students of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens is being done in the college. The institution knows and cherishes the high values of democracy. The institution inculcates in its students and staff members the spirit of democracy and its values. The institution organizes programs on the Constitution Day. The aim of the program is to create awareness about the constitutional obligations, values, rights, duties and responsibilities of the citizens. On this occasion, the Principal, the staff members and the students share their views. Independence Day and Republic Day are celebrated in the institution. To enhance awareness towards democracy and its values some special programs are also organised. Students are motivated to take part in the programmes that are organized for promoting democratic values. The

staff members of the college are also assigned duties to do election related works.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://govtccccollegepatan.in/Content/920_354_7.1.9-%20-%20Sensitization%20of%20students%20.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals, important days, Jayanti and festivals in a healthy environment. Independence Day and Republic Day are celebrated. The college celebrates all the national and state festivals. The Yuva Diwas and the NSS Day are also celebrated in the college in which students participate actively. Some competitions are also held. The students of the college celebrate Teachers' Day. Gandhi Jayanti, Martyr Day, Chandulal

Chandrakar Jayanti, Ambedkar Jayanti are observed in the institution. The important days like Constitution day, Human Right day, National Unity Day, Mathematics day, Science day, Ozone Day, Environment Day, Hindi Diwas, Women's day, New Year's Day etc. are also celebrated. There are many picnic spots near Patan that have educational significance. Some of these are Tolaghat, Jamrao and Tarrighat. The Bhoramdeo temple, Energy Park, Purkhauti Muktangan, the Vidhan Sabha Bhawan are also such venues. The staff members and the college and students go there for educational excursion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I: Vidyadaan Yojna (Donation of Education): The college students come from different villages where there is the lack of school teachers. The school students cannot study all subjects in schools due to the lack of teachers of the particular subjects. This was observed by the college and the college decided to launch the Vidyadaan Yojna for the students of the affected schools. The students select the schools to teach. After talking with the authorities of the concerned schools, the students teach the school students in their leisure and in even on the holidays. They teach them during the vacations also.

Best Practice-II: Health Awareness Programme: The institution has started a practice of creating awareness in its stakeholders as well as the people of the area about living healthy life. The institution believes that a healthy mind lives in a healthy body. Keeping it in view, the institution organizes many activities that result in creating health awareness as targeted.

File Description	Documents
Best practices in the Institutional website	http://govtccccollegepatan.in/Content/929_357_Best%20Practice%20and%20merged.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims at providing with the training to its students so that they can have balanced personality. Skill based courses and activities help students to get enabled to adjust with all the sorts of challenges they are going to face in the society in the real life situation. The institution runs courses that develop entrepreneurial skills along with the 21st century skills. While planning the skill based programme, the vision and the mission of the institution are kept into the consideration. The needs of the society are also considered well while planning the activities. All the dimensions of the personality of an individual are kept in the view while planning the activities and the courses. The students of the institution show interest and enthusiasm to pursue the courses. A Value Added Course (VAC) is properly planned by the concerned faculty. The syllabus is submitted to the IQAC. The IQAC calls a meeting of its members and studies the significance of the course on the basis of the syllabus, and approves it if it finds that the course is beneficial for the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution observes the set instructions of the university. The institution chalks out the other plannings on the basis of the guidelines provided by the university as well as the higher education department, Govt. of Chhattisgarh. The institution ensures effective curriculum delivery through a well-planned manner.

The following are the steps and strategies:

Teaching Strategies: Learning Targets: All the subject teachers prepare teaching plans as well as lesson plans. Each subject is broken into the number of papers. These papers are again divided into Units. According to this distribution, the teaching is done. Every month the teacher prepares their proposed work. The daily work done is maintained in the teaching diary. The diary is evaluated by the HOD/Principal.

Steps for Planning Learning Targets- The teachers plan the learning targets that make up the paper in the following basic steps: (1) Target Behavior- This is the behavior that the students are expected to achieve before learning or mastering the target.

(2) Pre-requisite Skills- These are the basic skills that the students should have mastered before learning other more difficult skills. (3) Instruction and Material Required- This refers to the instructions and material required for teaching. (4) Criteria of Success-This refers to the number of successful performances of a target skill required out of a number of fixed attempts before the target skill is considered to have been mastered by the students. (5) Documentation- The documents are prepared by the concerned teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows strictly the calendar issued by the University, and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institution prepares an academic calendar. The calendar specifies all the evaluation schedules of the academic session. The academic calendar helps faculty members to plan their respective course delivery, academic and co-curricular activities. Syllabus coverage for each CIE is decided well in advance. Internal Assessment Tests (IATs), assignments, quizzes, and seminars are the parts of the CIE of students. There is a well defined process for the conduct of CIE as per the calendar of events. The internal assessment test time table prepared by the examination committee is published to stake holders, and tests /examinations are conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course and project work. The evaluated assessment test answer sheets are showed to the students for the better understanding and in case of any grievance, it is served by the subject teachers. In case of further grievance, the case is resolved by the examination committee. The Principal monitors CIE minutely. The Principal, through the academic committee meetings, frequently reviews the evaluation process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for

B. Any 3 of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

169

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum through organizing curricular and co-curricular activities. All the subject teachers have found out the values incorporated in the different chapters of the different courses and programs. While the teachers facilitate the teaching learning process in the classroom teaching, they take care of the values incorporated inside. The detailed lists of all the significant values incorporated in the different chapters in the curriculum are available with the teachers and the students. The teachers and students are oriented about the duties, obligation and responsibilities through different meeting, workshops, webinars, and other co-curricular activities like N.S.S., Youth Red Cross, Blue Brigade Club, Eco club, Systematic Voters' Education and Electoral Participation (SVEEP), etc.

The institution applies the integration activities, in following ways:

1. Gender Issues: Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions etc.
2. Environment and Sustainability: The N.S.S. and Eco Club organize various environment related programs including tree plantation, cleanliness campaign, plastic free drive, save bird campaign, poster competition, debate competition etc. The institution has taken initiatives in Swachh Bharat Abhiyan also.
3. Human Values and Professional Ethics: In 2023-2024, different activities have been done by the institution like campus

sanitization, help in Vaccination Drive, Health and Hygiene awareness programs, free general health check-up camps, Constitution Day, Human right day, oath taking program etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	http://govtccccollegepatan.in/Content/498_215_1.4.1-Upload-Compressed--Feedback%20Details%202023-24_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtccccollegepatan.in/Content/498_215_1.4.1-Upload-Compressed--Feedback%20Details%202023-24_compressed.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
896	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

831

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a mechanism to assess the performance of the students. To assess the level of learning, the teachers measure the performances of the students on the basis of their participation and interaction during the classroom teaching. They are identified on the basis of their performances in the class tests, unit tests and other tests and examinations. The teachers observe whether the students are easily understanding the subject contents or not. After the end of unit tests and quarterly examination, the different assessment methods are used to assess the performances of the students. Advanced learners are encouraged to refer advanced textbooks and academic journals for their advanced studies. The advance learners are encouraged to apply for different competitive examinations. They are motivated to participate in the seminar presentations, Poster presentations, quizzes, debates, etc.

Slow Learners: Following activities are done by the teachers for problem solving and enhancing academic experiences of the students: 1. Providing extra notes 2. Solving problems through sending e-Notes and notes on topics 3. Encouragement in N.S.S, Youth Red Cross, Sports and academic activities 4. Online lessons and power point presentations on the topics 5. Organizing extra

classes 6. Sending notes and YouTube lectures in the WhatsApp groups. 7. Providing Unsolved papers, model answers, solving Unit test and Quarterly exam papers etc.

Advance Learners: 1. Distributing Advance notes 2. Preparing and Presenting PowerPoint Presentation by student 3. Participative learning sessions 4. Experimental learning sessions

5. To enhance their confidence level, the institution conducts various activities

6. Questions papers Solving (High Order Thinking Skills)

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/544_21_2.2.1%20Slow%20and%20Advance%20learner.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1874	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences, the faculty members have adopted many teaching methods and ways; for example, lecture method, interactive method, project and field work method, computer-added method, experiment method etc. When required, teachers use the board presentation methods, especially in mathematics, commerce, economics and languages. Teachers use PowerPoint presentations and Online sites during teaching learning processes. Some student centric methods are given below:

(i) Project Methods- In this method, students are allotted

different project topics and under the guidance and supervision of the concerned teachers, they complete the projects.

(ii) Interactive Method- Classroom discussions in various topics are also conducted.

(iii) ICT Enabled Teaching- The ICT enabled teaching includes facilities like- Wi-Fi enabled classrooms with LCD, Language Lab, Smart Classrooms etc.

(iv) Experiential Learning- Students do the socio-economic surveys in Sociology, field-works in the environment projects, observations and measurements in geography etc. These are the examples of experiential learning.

(iv) Student Seminars- The seminars are organized wherein the papers are presented by the students on the contemporary topics to enrich their learning experience.

(v) Group Learning Method- Group Learning method is now being adopted through online App-based groups like WhatsApp. The students share their notes and study materials through this method. Online groups are used for teaching learning process. They share the information.

(vi) Celebration of the Important Days- To enhance student centric learning level, the institution celebrates the important days.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtccccollegepatan.in/Content/526_23_2.3.1%20student%20centric%20learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use information and communication technology (ICT) to teach students. Teachers use the Apps like Google Meet, Webex, Zoom, etc to teach online. Students also participate in the ICT based teaching learning activities. The use of ICT helps in teaching and learning activities. The ICT helps teachers to

interact with students. The ICT based teaching learning is a mode for teaching and learning management System (LMS) and E-Learning Resources-

1. Information and Communication Technology (ICT) enabled teaching methodologies are being used by faculty members in classrooms.

2. The teachers of the institution facilitate the teaching and learning processes with the help of ICT.

Now in current session, these methods are still using for teaching and learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

218

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency Initiatives at Institute Level: There is a standard process of internal examination being used in the institute. According to the academic calendar, a student has to appear in four unit tests and two terminal examinations out of all internal tests/examinations. The schedule of the internal examination is decided at the beginning of the session on the basis of the academic calendar. According to the academic calendar, a teacher has to conduct unit tests, which may be in the form of written test, blackboard presentation, power point presentation, quizzes on the subjects, etc. The marks of unit test and quarterly examination are properly recorded. Each student is provided with feedbacks on the basis of performance done in the internal tests and quarterly examinations. The grievances of the students are served by the teachers through the set mechanism. Teachers analyze the solution and method of solving the paper in the classrooms. Further, the test answer sheet of a student is allowed to interchange for observation with the other student, at the time of distribution of the answer sheets in the classrooms.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtccccollegepatan.in/Content/552_232_2.5.1%20-%20MECHANISM%20OF%20INTERNAL%20ASSESSMENT%20IS%20TRANSPARENT%20AND%20ROBUST%20IN%20TERMS%20OF%20FREQUENCY%20AND%20MODE.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has a mechanism to deal with the internal examination related grievances. First of all, the institute tries that there should not be any grievance regarding internal examination. If so, the institute tries using mechanism. There are two types of internal examinations, first for the undergraduate programmes and another for the postgraduate programmes. In the undergraduate program, there are six internal examinations out of which four are unit tests and two are terminal exams. In the postgraduate programs, the internal examinations are based on project / presentation and written tests called internal examination.

(i) Internal Examination: During internal Examinations, if any student finds discrepancy in any question, it is immediately

corrected. If the marks obtained are not satisfactory, the answer sheet is immediately rechecked at the time of the distribution of answer sheets, in the classroom, in the presence of the students. The timetable is rescheduled if there is any grievance in gaps between the papers of the examinations.

(ii) Theory Examination- The subject teacher immediately reports if there is any grievance in the question paper of any subject. The grievances regarding question paper include questions asked out of syllabus, typing errors, etc.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Students and teachers are well aware about the programs and courses as it is noted down in the classrooms. The syllabus is also uploaded in the university website. The institute brochure mentions the list of programs running in the institution. The link addresses are also provided to see the syllabi of the programmes. Each and every programme offered by the institution is displayed on the website and on the admission booklet. After completion of the admission process, the syllabi and curricula are provided to the students. The concerned departments take initiative to clearly communicate the syllabus, the timetable and curriculum of the particular programme or the particular course to the concerned students. With reference to the curriculum and the syllabus, the programme outcomes, program specific outcomes and course outcomes are also discussed with the students. The program outcomes are also discussed in the 'Induction Programme' organized for the specific class. This would help the students to get a sense of the scope of concerned programme and the possibilities for further studies including research in the particular subject of the particular field. The syllabi are provided to the teachers who are in charge of monitoring programme and teaching a particular course. The teaching and learning processes consist of unit tests, quarterly examinations, model examinations (Half-Yearly examinations) practical, project, internal examinations, seminar, field visits and other modes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtccccollegepatan.in/newsData/D216.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes and Course Outcomes are evaluated by the institution. For this purpose, the institution collects data of students' learning outcomes in so many ways.

Following are the ways by which, the Program Outcomes (POs), Course Outcomes (COs) and Program Specific Outcomes (PSOs) are monitored: 1. Participation in Literacy and Knowledge based activities, for example- Quiz competition, Discussion competition. 2. The Online presentations organized by the departments. 3. Seminar presentations and classroom group discussions by the students. 4. Participation in Regular unit test, Quarterly examinations, Model examinations, class tests etc. 5. The University examination results are analyzed. 6. Involvement of the students in curricular and extracurricular activities. 7. Performance in practical classes. 8. Completion of assignments assigned in the different subjects. 9. Mathematical assignment completion.

10. Participation in Project work/ Field work and PowerPoint by the PG students. 11. Online Students' feedback in the prescribed format. 12. The number of progression of students to the next class or admission in other institutions is also a proof of attainment of POs, PSOs and COs successfully..

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

433

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtccccollegepatan.in/Content/391_238_2.7.1-SSS%20FEEDBACK%20REPORT%202024-25.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides	
2	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>The laboratories are the best centers for the transfer of knowledge through the technology based practical. The spacious classrooms and smart classrooms are well established for the conduction of classroom / internal seminars, workshops, guest lectures, PowerPoint presentations etc.</p> <p>The awareness programmes create an ecosystem for innovations that motivate the students for the exchange of views and innovative ideas. The library is full of the varieties of books, journals and magazines. It helps the students to update their knowledge with the latest information.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/729_245_3.2.1%20-%20Innovation,%20Ecosystem%20coverpage.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://govtccccollegepatan.in/college.aspx?pageid=47&PageName=Published%20Papers
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution organizes and participates in various extension activities with the objectives of not only sensitizing students about various social issues but also contributing to the community by ensuring participation. Organizing such events creates awareness about the society and students feel their social responsibility. The institution has the registered units of NSS and Youth Red Cross. These units take the social responsibility of the community. The students and staff members participate voluntarily in the community-based activities. In the current session 2023-2024, following events were organized: 1. Students went to the different villages and taught the school children and helped them in their study. This activity is known as the Vidyadan Yojna. 2. There were many activities organized in the institution to create awareness towards the conservation of environment and sustainable development in the session 2023-2024.

3. The students, NSS volunteers and staff members of the institution participate and many health promotion activities like International Yoga Day. 4. The students of the institution take part in cleanliness drives and health awareness programme, birds protection programme, Green and clean campus drives etc. The department of Zoology organises activities in which students are made aware about the importance of birds in the ecosystem.

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/605_255_Extension%20Activity%202023-24.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1770

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has its own campus in which there are five buildings. These are listed below:

1. Main Old-Building- This building has two floors. The ground floor consists of Principal's room, IQAC room, office room, account section, NSS room, Examination control room, Girls' common room, and Geography Laboratory and in first floor, there are Physics laboratory, Chemistry laboratories, Commerce department, Political Science department and classrooms.

2. RUSA Block- This block is also of partial two floors. The Ground floor consists of English language lab and seven other big-size classrooms. Out of all the classrooms in this building in the ground floor two rooms are fitted with the ICT facilities. In the first floor, there are two big-size laboratories, namely Botany and Zoology laboratories. One verandah is also being used as the botany classroom.

3. Library Building- It has again two floors. The ground floor has a reading room, an office, a library keeping books and a room for keeping old books. In first floor, there are three rooms. Out

of them, one is the PGDCA classroom-cum-computer laboratory. Another is the Seminar-hall and the third room is a music practice room.

4. Hostel Building- The hostel building has boundary wall. It is the girls' hostel. This has twenty bedded rooms with light, fan, furniture, toilets etc.

5. Extended Building: The new building constructed in 2022-23 has Chemistry Lab and Class rooms for Sociology, Political Science, Sociology and Chemistry. Another Extended building consists of Sports and Classrooms constructed by the Janbhagidari Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcccollegepatan.in/Content/782_272_4.1.1-%20Adequate%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for cultural and sports activities. The institute organizes sports and games in its own campus. The details are as follows- (A) Sports Facilities: A number of players of the institution have played at different levels namely district, university, state level games. It provides facilities for indoor and outdoor games. Some of the outdoor games facilities available in the institution are: (i) Kabaddi (ii) Kho-Kho (iii) Handball (iv) Cricket (v) Badminton (vi) Table tennis. Some of the indoor games facilities available in the institute are: Carrom board and Chess. The International Yoga Day is organized every year on 21st June. (B) Cultural Activities: To conduct cultural activities in the institute, there is a cultural committee constituted. This committee organizes many cultural programs including literacy activities. Some interesting programmes done by the committee are debate, poem recitation, discussion, rangoli, painting, mehendi, quizzes, model making and poster making, essay writing, slogan writing, drama preparation etc. There is a separate room for music practice. There are various music equipments available in the institute. The list of some of equipments and other materials in the Music room is as follows- (i) Scale Changer harmonium (ii) Tabla (iii) Keyboard (iv) Conga drum (v) Twelve-Channel stranger

(vi) Octapad (viii) Sikka mala (ix) Aiyanthi (x) Kadaa (xi) Kardhani (xii) Tabeej (xiii) Pahunchi (xiv) Shirts etc. (C) Gymnasium- There is an indoor gymnasium. the college has an outdoor gymnasium too.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/785_273_4.1.2-Sports,%20Cultural,%20Gym,%20Playground%20details%20&%20Photo.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtccccollegepatan.in/Content/786_274_4.1.3%20ICT%20tools%20facility.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.57635

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The N-list membership is purchased for the Library. The library records are maintained. The following records are maintained as follows: 1. Maintaining the Issue records of books. 2. Listing of books by the authors' names. 3. Listing of books by the publishers. 4. Listing of books on the basis of the price. 5. Listing of books according to the subjects. 6. Listing of books as per the grants like Government, UGC/RUSA, SC/ST Book Bank, BPL Book Bank, etc. 7. Receipt and Billing records are maintained separately.

8. Having subscription of three research journals.

9. Students are provided with the computer system facility that is attached with internet facility.

10. Students are provided with the magazines and journals helping for competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.58739

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

29

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the institution.

The students of the institution have access to the computer lab. The old institute building and the library building are

facilitated with the Wi-Fi connectivity. There is open access of the Wi-Fi connectivity to all the students and the staff members. All the departments of the institution are provided with the computer and other related accessories. Teaching staff members use the ICT facilities in the classrooms and the laboratories. The students have accessibility to the different educational sites. All the teachers use online resources for the teaching and learning processes. Most of the official works are done with the help of ICT facilities. The institution maintains the IT facilities functioning in the institution.

The following are some basic facilities for updating the IT resources:

1. Computer facility is maintained regularly.
2. Anti-virus software is regularly installed in the computer.
4. The Wi-Fi connectivity is the college premises.
5. The CCTV cameras are installed at the various places in the institution.
6. The website of the institution is maintained by a paid agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.34588

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports department, computers, classrooms, etc. The institution follows the government rules and regulations.

1. The physical verification of the stocks of all the departments is done every year.

2. Cleanliness Maintenance- There are employees for cleanliness and its maintenance. The cleanliness of the institution is done daily.

3. The NSS units also conduct campus cleaning awareness program under its regular activities. There are cleanliness captains nominated by the NSS officers for every classroom. The cleanliness captains report if there is any cleanliness problem in

the campus.

4.. Dustbins are kept in front of the classrooms, laboratories and other rooms. .

5. Water purifiers are installed and are maintained regularly.

The details of Academic and Support facilities:

1. The academic and support equipments and tools (facilities) like Projectors, Computers, CCTV cameras, Wi-Fi system, smart boards, etc. are maintained by the incharge officer.

2. If there is any mechanical or functional problem in above academic and support facilities, the concerned Head of the department writes an application to the Principal fortaking just actions to solve the problem.

3. If required, a professional mechanic observes the issue and solves the problem.

Maintenance of the library and sports facilities:

1. The incharge officials are given responsibility to run the library properly and smoothly.

2. The incharge sports officer is responsible for all the administrative functions of the department. The other staff members as well as alumni of the institution also help in the games and sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1198

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://govtccccollegepatan.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

636

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

636

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

163

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation and engagement of students in various administrative, co-curricular and extracurricular activities as per established processes and

norms. The institution encourages students to participate in and represent various departmental committees such as the departmental council. Students are involved in various committees and cells such as IQAC, student councils (of the departments), NSS, YRC, etc. Students participate in the activities like NSS, Red Cross and other extracurricular activities including Yoga, NSS camps, plantation drive, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association was established by the Principal of the college and was registered under the "Chhattisgarh Society Registration Adhiniyam 1973" Serial Number 44/1973 and registration Number is 31041 dated 13.10.2014 Durg, Distt.- Durg.

The contributions of Alumni association are as follows:

1. The student centric suggestions and feedbacks are obtained from the alumni association.
2. The Alumni association gives suggestions for the development of the college.
3. The alumni association helps during annual sports, events, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective and is in tune with the vision and mission of the institution. The empowered team of the institution involves Principal, the conveners of different committees, Teaching members, non-teaching and supporting staff members, student representatives, stakeholders, alumni and local management committee, IQAC committee, 'Janbhagidari Samiti' (JBS). The Principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning on the policies as per the rules and action plans of the institute. There are many committees to execute the different plans and required activities of the institute. All the committees take their responsibility for the execution of the plans and activities, and successfully tackle these

responsibilities in every academic session. The Principal continuously monitors all the curricular, co-curricular and extracurricular activities of the institute. The perspective plans are implemented by the Principal with the finance committee headed by herself / himself.

File Description	Documents
Paste link for additional information	http://govtcccollegepatan.in/Content/833_372_Committee%202023-24.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The success of an institution depends majorly on its effective leadership. The effective leadership motivates all the developmental activities as it is visible in various institutional practices such as decentralization and participative management. There are so many committees in the institution. The formation of various committees is an adequate example of participative management. The Principal of the institution forms different committees in every session to plan and execute the various curricular, co-curricular and extracurricular activities. All of these committees function in tune with the plans and policies of the department. It also functions in tune with its vision, mission and objectives. All the committees work under the able guidance of the Principal. The Principal not only forms the committees but also monitors their functioning properly. The committees are constituted as per the government rules and guidelines. There are meetings organized to analyse the functioning and attainments of the committees. There are various committees and cells functioning in the institution, some of them are as follows: IQAC Committee, NSS Committee, Admission Committee, Examination Committee, Purchase Committee etc. All of these committees and cells plan and execute the activities as per the government guidelines and rules. These committees have the feedback system also.

File Description	Documents
Paste link for additional information	http://govtccccollegepatan.in/Content/833_372_Committee%202023-24.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic / perspective plan is effectively deployed. Strategic Plan and Deployment- (A) Teaching and Learning: The teaching and learning plans are made as per the rules and guidelines issued by the government authorities. The teaching learning is done on the basis of the academic calendar, institutional plans, programme outcomes, course outcomes, teaching plans, lesson plans, etc. The teachers prepare the lesson plans that are mentioned in their teaching diaries. The teaching diaries are submitted to the Principal through the heads of the departments. (B) The faculty members are also encouraged to attend faculty development programmes. (C) Community Engagement 1- the NSS volunteers participate in different community services, for example- Vidyadan Yojna and regular field works. This year, the NSS of the institution adopted the village, Teligundra for doing community services. 2- The Red Cross Society- The Institution carries out regular activities under the Red Cross Society, some of them are the blood testing camp, the general health check up camp and the hygiene awareness program. 3- Constructive Engagements: There are various literature and cultural programmes conducted in the institution by the different departments. (i) The institution organizes career guidance and counseling programs regularly. (ii) Motivational lectures are organized for the students. (iii) Mutual cooperation classes were also organized.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://govtccccollegepatan.in/Content/868_296_6.2.1%20-%20The%20institutional%20Strategic%20perspective%20plan%20is%20effectively%20deployed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a government institution. It follows all the government rules. It is affiliated to Hemchand Yadav Vishwavidyalaya, Durg. The Principal ensures that the orders, rules and guidelines received from the higher authority are followed. The effectiveness of the institution to run the institution effectively depends on its committees and cells. These committees and cells are constituted by the Principal at the beginning of every academic session. Some of the committees are as follows: IQAC Committee, Admission committee, Discipline committee, Library committee, etc. The Principal is the head of the institution. The Principal is directly responsible for all the activities done in the college. The policies of governance regarding its stakeholders: 1. Department: The HoD's of the departments are responsible for coordinating all departmental academic programmes. The faculties are responsible for the curricular and co-curricular activities of the students. 2. Functions of Various Bodies: The committees do works assigned to them. 3. Appointment and Service Rules: The appointment rules and regulations are done as per the government rules and regulation. 4. Promotion: Promotion is done according to the government rules. 5. Grievance Redressal Mechanism: The institution has a grievance redressal mechanism. 6. The Students: The students of the college have their representatives in the different committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://govtccccollegepatan.in/Content/869_297_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. The following measures are the main existing effective welfare measures for non-teaching staff: 1. Rules of GPF / CPF / DPF benefits (for provident fund), 2. Rules of GIS benefits (for group insurance), 3. Medical leave and maternity leaves (for eligible members), 4. Rules of E.L. [Earned leave], 5. Advances, 6. Gazetted holidays. 7. Casual leave and optional leave, 8. Uniform to the Class-IV employees, 9. Rules of medical reimbursement, as per government rules, and 10. Free internet and Wi-Fi facility for official purposes. The following are the main existing effective welfare measures for the teaching staff: 1. Rules of GPF / CPF / DPF benefits (for provident fund), 2. Rule of GIS benefits (for group insurance), 3. Medical leave and maternity leaves (for eligible members), 4. Rule of E.L. [Earned leave], 5. Advances, 6. Summer, Winter and other gazetted

holidays. 7. Casual leave and optional leave, 8. Rules of medical reimbursement, as per government rules, 9. Freeinternet and Wi-Fi facility for official purposes, 10. Provision of reading materials, and 11. Faculty Developmental programme facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for teaching and non-teaching staff (as per the government rules). There are two types of performance based evaluation. The first is the 'Performance Based Appraisal System (PBAS)' and the second is the

"Annual Confidential Report". The PBAS provides a feedback system for the teachers. It helps them in understanding the emerging needs of the students. All teaching faculty members fill the prescribed format of the PBAS for self appraisal. The appraisal report is based on the annual performance of the employee on the basis of their academic, research, extracurricular and co-curricular activities. The PBAS System contains four main parts. Part-A: General Instruction, Part-B: Academic Performance, Part-C: Other Related Information [duly signed by the Principal], and Part-D: Comment on the self-assessment by the Higher Education Department of Chhattisgarh Government. Another type of evaluation is called the annual confidential report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is finally sent to the higher authority of the Higher Education Department of Chhattisgarh Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts both the internal and the external financial audits regularly. The institution takes just and appropriate actions to get internal and external financial audits done regularly. These audits are done by the appropriate and competent person / an agency periodically in every financial year. There are two types of audit done in the institution: External Audit and Internal Audit. External Audit: External Audit is conducted by the following agency: (I) Departmental Audit: This team is constituted by the Higher Education Department of the Government of Chhattisgarh. (II) Accountant General Audit: This audit is done time to time. (III) Chartered Accountant Audit: The audit of the Self-finance Fund and Janbhagidari Fund is done by the Chartered Accountant. Internal Audit: The internal audit is done by a team of members of the institution. Every year, the Principal constitutes this team. The cashier maintains the cashbook, receipt, bills, and vouchers. It is checked by the

internal team. Mechanism for Settling Objections: The institution has a mechanism for settling the objections made by the audit team. If any objection is made, the institution takes appropriate action to settle the objection as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institution, the development is possible only by the mobilization of funds and the optimal utilization of resources. The Principal is the main and the only authority to take just actions for both these purposes. There is a purchase committee constituted every year in the beginning of the session. It coordinates in purchasing processes. The institution receives funds in the different heads from Government, UGC, RUSA, Non-government fee, Self-finance fee, Janbhagidari fee, etc. In case of any requirement in the department, the head of the department puts forward the requisition to the Principal. The quotations for purchase are invited through the concerned department. The further proceedings are done by the purchase committee and the Principal as per the government rules. The other processes of purchase are also done as per the government purchase rules. The Principal takes just action to ensure the optimal utilization of

the resources of the institution. The Principal monitors that the resources of the institution are utilized maximally, as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution assures its quality through the functioning of the IQAC. The aim of formation of the IQAC is to increase the academic developmental environment in the institution. In the NAAC Cycle-2, the institution got 'C' grade. The IQAC plays instrumental roles in the quality assurance mechanisms of the institution. Some of the quality assurance steps are as follows:

1. The IQAC initiates the activities that result in the overall development of the institution.
2. The analysis of the feedbacks received from the stakeholders is done, tabulated and documented. On the basis of analysis of feedbacks, the follow-up action is taken.
3. The demonstrations of the various proposed activities lending to quality improvement are done.
4. Action taken reports are published on the website.
5. Steps for the academic audit as per the guidelines are done.
6. The preparation of the annual quality assurance report (AQAR) is done yearly.

Academic Audit through the IQAC: The institution has the mechanism for the academic audit. The IQAC collects the academic audit report of each department every year. The aim behind it is to increase and maintain the quality of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) focuses on the improvement of quality of the institution. For this, the institution reviews its teaching learning process, structures and methodologies of operations, and learning outcomes at the periodic intervals through the IQAC set up as per norms; and records the incremental improvement in various activities. Some of these steps are as follows: 1. Academic Review: There are academic meetings organized as per the academic plans. The institution prepares the subject-wise institutional academic calendars. Teaching plans are prepared by the teachers. Structures and methodologies of operations as well as outcomes are discussed and planned. The result analysis is done meticulously. The IQAC takes just actions for the result analysis and other formalities hereabout. 2. Teacher Appointment through Local Management Committee System: The institution takes just action to fill the vacant posts of teachers in the self-financed programmes through the Local Management Committee system. 3. Use of ICT (Information and Communication Technology) in Teaching and Learning: The IQAC motivates the teachers to use the ICT in the teaching and learning processes. The teachers of the institution use the ICT in the teaching and learning processes maximally. Motivational lectures and other lectures are also organized with the help of the ICT gazettes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year:

The following facilities available in the college are as follows:

- 1. Separate Girl's Common Room**
- 2. Separate Toilet facility in Girls Common Room**
- 3. Provision of Newspapers and magazines in the girl's common room**
- 4. Constitution of the Women anti-Harassment Cell**
- 5. Installation of CCTV in Classrooms**
- 6. Online Grievance Filling Facility**
- 7. Awareness Programs for Gender Equity**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtcccollegepatan.in/Content/839_344_7.1.1%20Cover%20Page%20of%20Gender%20Equity%202023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the institution for which there is a proper system functioning. The following wastes are being disposed by the institution: Solid Waste Management: The institution has a place on its campus where the solid wastes materials are disposed. It is to notice that there is practice in the state of Chhattisgarh that every house has a particular place for dumping the solid waste. This system is called 'Ghurwa'. Keeping this in view, the institution also manages its solid waste management system. Liquid Waste Management: The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government. Waste Recycling System- There is no system of Waste recycling in the institution. However, there is a rain water harvesting system in the institution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	D. Any 1 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above
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following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Tolerance and Harmony towards Cultural Diversities: The teachers and the other staff members of the institution along with the students of the institution organise different cultural programs in the institution. Some of such programs are as follows: the New Year's day, the Teachers' day, welcome and farewell programs and some other important days. There are some other types of activities like rallies, oath-taking ceremonies, plantation drive, the Youth day and the NSS day held in the college. All the staff members along with the students of the institution participate in many cultural and sports activities also. It develops very good social understanding in the stakeholders of the institution.

Linguistic Diversities: The institution is located in the area where people use Hindi and Chhattisgarhi for communication. Many people use English also as the medium of communication. The official works are mainly done in Hindi and English. Hindi, English and Chhattisgarhi are the parts of syllabi also. All the stakeholders of the institution respect and honor all the languages. There are different types of cultural programs done in different languages. The department of Hindi organizes different programmes in Hindi and Chhattisgarhi. The department of English also organizes different activities to enhance the language skills of English in the students of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens is being done in the college. The institution knows and cherishes the high values of democracy. The institution inculcates in its students and staff members the spirit of democracy and its values. The institution organizes programs on the Constitution Day. The aim of the program is to create awareness about the constitutional obligations, values, rights, duties and responsibilities of the citizens. On this occasion, the Principal, the staff members and the students share

their views. Independence Day and Republic Day are celebrated in the institution. To enhance awareness towards democracy and its values some special programs are also organised. Students are motivated to take part in the programmes that are organized for promoting democratic values. The staff members of the college are also assigned duties to do election related works.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://govtcccollegepatan.in/Content/920_354_7.1.9%20-%20Sensitization%20of%20students%20.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals, important days, Jayanti and festivals in a healthy environment. Independence Day

and Republic Day are celebrated. The college celebrates all the national and state festivals. The Yuva Diwas and the NSS Day are also celebrated in the college in which students participate actively. Some competitions are also held. The students of the college celebrate Teachers' Day. Gandhi Jayanti, Martyr Day, Chandulal Chandrakar Jayanti, Ambedkar Jayanti are observed in the institution. The important days like Constitution day, Human Right day, National Unity Day, Mathematics day, Science day, Ozone Day, Environment Day, Hindi Diwas, Women's day, New Year's Day etc. are also celebrated. There are many picnic spots near Patan that have educational significance. Some of these are Tolaghat, Jamrao and Tarrighat. The Boramdeo temple, Energy Park, Purkhauti Muktangan, the Vidhan Sabha Bhawan are also such venues. The staff members and the college and students go there for educational excursion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I: Vidyadaan Yojna (Donation of Education): The college students come from different villages where there is the lack of school teachers. The school students cannot study all subjects in schools due to the lack of teachers of the particular subjects. This was observed by the college and the college decided to launch the Vidyadaan Yojna for the students of the affected schools. The students select the schools to teach. After talking with the authorities of the concerned schools, the students teach the school students in their leisure and in even on the holidays. They teach them during the vacations also.

Best Practice-II: Health Awareness Programme: The institution has started a practice of creating awareness in its stakeholders as well as the people of the area about living healthy life. The institution believes that a healthy mind lives in a healthy body. Keeping it in view, the institution organizes many activities

that result in creating health awareness as targeted.

File Description	Documents
Best practices in the Institutional website	http://govtccccollegepatan.in/Content/929_357_Best%20Practice%201%20and%202_merged.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims at providing with the training to its students so that they can have balanced personality. Skill based courses and activities help students to get enabled to adjust with all the sorts of challenges they are going to face in the society in the real life situation. The institution runs courses that develop entrepreneurial skills along with the 21st century skills. While planning the skill based programme, the vision and the mission of the institution are kept into the consideration. The needs of the society are also considered well while planning the activities. All the dimensions of the personality of an individual are kept in the view while planning the activities and the courses. The students of the institution show interest and enthusiasm to pursue the courses. A Value Added Course (VAC) is properly planned by the concerned faculty. The syllabus is submitted to the IQAC. The IQAC calls a meeting of its members and studies the significance of the course on the basis of the syllabus, and approves it if it finds that the course is beneficial for the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year is as following:

1. Admission will be started in the New Education Policy.

2. To cover the learning abilities of students many new approaches will be done.
3. Mutual-cooperation between same-aim institutions will be organized.
4. Awareness programmes for Health, Cleanliness and Education will be organized.
5. Workshops on Faculty Development and Indian Culture will be organized.
6. Project/ presentation/Workshops will be organized on the contributions of famous scientists will be organized.
7. Field work, Project work and Assignment etc. will be given to students.
8. Feedback collection will be organized for stake holders.
9. To enhance the learning ability in students some new approaches will be done.
10. Contact will be done in local Higher Secondary Schools to increase the ger (Gross Enrollment Ratio).
11. Cultural, Literacy, Important days program will be organized.
12. Try to save The Rain in College Campus.